

REGULAR MEETING

JULY 17, 2025

Minutes of a Regular Meeting held by the Town of Shawangunk Town Board, County of Ulster, State of New York, at the Town Office Building at 14 Central Avenue, Walkill, NY on the **17th day of July 2025 at 7:00 P.M.**

PRESENT were Supervisor Kenneth Ronk, Councilman Joe LoCicero, Councilman Adrian DeWitt, Councilman Alex Danon, and Town Clerk Jane Rascoe. Councilman Brian Amthor was absent. Also present were Highway Superintendent Richard Blazeski, Police Sergeant John Spinato, Planning Board Chairman Richard Barnhart, Zoning Board Member Robert Wallner, Highway Clerk MaryAnn Longano, Court Clerk Kathy Ebbrell, Recreation Director Gillian Batchsingh, and several members of the public.

The meeting was called to order at 7:00 p.m. Supervisor Ronk led the Town Board in a moment of silence and the pledge to the flag.

APPROVAL OF MINUTES

A motion was made by Councilman LoCicero and seconded by Councilman Danon to approve the minutes of the Regular Meeting held on June 19, 2025.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

CORRESPONDENCE

A letter was received on 6/26/25 from Mr. Vasquez who is requesting a refund for a park pavilion fee he paid and had to cancel. Following a discussion, it was agreed to issue the refund as the Town does not have a policy in place for cancellations.

PUBLIC HEARING Local Law #2 Food Truck License

Supervisor Ronk announced that a Public Hearing was being held to allow for the licensing of food trucks. He explained that the law proposes to adopt regulations to license food trucks that would allow for the inspection by the Code Enforcement Officer. Supervisor Ronk inquired if there was anyone from the audience that had any comments or questions. He advised that the Public Hearing would remain open until the end of the meeting. See Public Hearing minutes.

PRIVILEGE OF THE FLOOR

Parkview Annual Car Show

Mr. Dan Grove, Jr. addressed the Town Board and gave details about the Annual Car Show to be held on August 15, 2025. Mr. Grove explained that he was representing his father, Dan Grove and Craig Ross.

They plan to run the car show as they have in previous years. Set up will be at 10 a.m. The show will run from 12 – 4 p.m. A police detail will be set up with access to emergency services. Supervisor Ronk advised that a Certificate of Insurance would be required. Councilman LoCicero stated that there have been no complaints or problems with the previous car shows. A motion was made by Councilman LoCicero and seconded by Councilman DeWitt to approve the car show pending the submittal of the proper insurance.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Patterns for Progress - Strategic Economic Development Action Plan for Hamlet of Wallkill

Mr. Eric Pierson presented an overview of the report that is a plan to revitalize the Hamlet of Wallkill. The report was guided by the community. He explained that the project was funded by New York State and prepared by Hudson Valley Patterns for Progress. Mr. Pierson further explained that they set up a booth at the Weekend of Wallkill in September of 2024. A Visioning Workshop was held in October of 2024. A steering committee was formed. The 2021 Comprehensive Plan that the town adopted was utilized and was very helpful. Mr. Pierson explained the goals and recommendations, along with action steps and funding sources. The report will be available on their website.

Supervisor Ronk thanked Executive Director Adam Bosch and Eric Pierson for their dedication to this project. He advised the report will be available on the town website.

Mr. Andy Ghiorse inquired as to what the boundaries of the hamlet consist of that are covered in the plan. Mr. Pierson discussed the hamlet area that the plan is specific to.

Zoning Concerns

Residents Peter and Joyce Hamblin addressed the Board. Mr. Hamblin explained that he resides at 14 Kobbs Korner Road. He is requesting clarification on specific zoning laws in the RS1 zone. He further explained that he has a problem with his neighbor who has a separate 2.19-acre parcel with a house. This parcel also has seven horses on it which is in violation of the zoning. Supervisor Ronk stated that this property is in a certified agricultural district. Mr. Hamblin stated that the 58 acres Mr. Clegg owns is in the agricultural district, not the separate parcel he is speaking of. Mrs. Hamblin inquired if there was some sort of setback or buffer in this zone. She advised the board that they are frustrated with the problems this situation has created for them. Supervisor Ronk stated that he will speak with the Building Inspector and attempt to resolve this issue.

REPORTS OF TOWN OFFICERS

Supervisor Ronk explained that the reports of the town officers were submitted and on file. The first meeting in July was cancelled.

SUPERVISOR'S REPORT

The Supervisor's Report for the month of June was submitted.

TOWN CLERK'S REPORT

The Town Clerk's Report for June for \$40,377.25 was submitted.

BUILDING INSPECTOR'S REPORT

The Building Inspector's Monthly Report for June was submitted and reviewed.

POLICE CHIEF

Sergeant John Spinato advised that the Chief is presently out of town and has requested that he address any questions the Board may have on his behalf. Supervisor Ronk requested Officer Spinato bring back the following:

Requesting that a car seat safety check be scheduled prior to summer. This could include community policing at the food pantry.

Set up special traffic car for enforcement on a regular basis.

Hold a prescription drug take back program in conjunction with Assemblyman Maher in late August.

Prepare to go back out for surplus equipment, including the listing of the flatbed.

HIGHWAY SUPERINTENDENT

Highway Superintendent Blazeski reported the following:

284 Agreement

Submitted and discussed the Final 284 Agreement. The work on Quannacut and Sinsabaugh Roads is itemized on the Agreement and totals \$462,093.50. A motion was made by Councilman Danon and seconded by Councilman LoCicero to approve the 2025 284 Agreement.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Quannacut Road

Mr. Blazeski explained that the entrance on Quannacut Road from Route 52 was this week's project. The entrance was steep, and it was an issue with emergency vehicles not being able to get up the road. They were able to lower the road with assistance from the New York State Department of Transportation. Foreman Mike Carroll was instrumental in coordinating the work with the state and the residents. The State DOT set up a safety zone and helped haul away the material. New pipes and materials were put in. The work continues on the remainder of Quannacut Road, with the goal of getting it paved. The GradeAll was broken but has since been repaired.

Pavement Management Group Program

Mr. Blazeski reported that Maryann Longano and Abreeanna Thomas had a zoom meeting with the company and continue to input data collected in the field. He explained that Abreeanna is out in the field pinpointing cross pipes, guardrails, signs, catch basins, etc. Since the program is live, Maryann can view the data collection on her screen in the office. Mr. Blazeski explained that a new tablet is needed. The tablet in the office is over ten years old and not compatible with the PMG program. The cost of a Samsung Tablet is \$633.00. He is requesting approval for this purchase. Supervisor Ronk suggested getting AT&T service as other services do not work in many areas of that part of town. A motion was made by Councilman LoCicero and seconded by Councilman Danon to purchase the Samsung Tablet.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Various

Highway Superintendent Blazeski added that when the main information is collected, sidewalks can be added to the inventory. Supervisor Ronk shared that there has been positive feedback from several residents that have spoken to Abreeanna out in the field.

Bonding options for the 2023 truck were discussed with the goal of saving interest.

EXECUTIVE SESSION

A motion was made to enter into Executive Session to discuss a personnel issue by Councilman Danon and seconded by Councilman LoCicero. **VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.**

The Executive Session started at 7:50 p.m.

A motion was made to adjourn the Executive Session and resume the Regular Meeting at 8:40 p.m. by Councilman DeWitt and seconded by Councilman Danon. **VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.**

No action was taken.

TOWN LIASON REPORTS**BUILDING DEPARTMENT****Municipal Code Assistant**

Following a discussion on the functions in the Building Department, a motion was made by Councilman LoCicero and seconded by Councilman Danon to hire Emilia Lisiecki as a Municipal Code Assistant to work in that department. This position is a full-time (32 1/2 hours) Civil Service position, with a rate of pay of \$26.00 per hour. The starting date depends on availability when her current job ends.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Equipment

Supervisor Ronk reported that LTE compatible tablets and cases were purchased and set up for the Building Department. AT&T wireless network is necessary for the tablets to work out in the field. Mr. Ronk will follow up on setting up the service needed for these tablets.

PARKS

Playground Equipment

Supervisor Ronk reported that Councilman LoCicero and he unloaded the new playground equipment at Verkeerderkill Park this week. It will be stored in the lower parking lot until the Community Build is scheduled. Mr. Ronk requested that the Police lock the gate to the park every night to avoid any issues. Councilman Danon reported that now that all the new playground equipment has been delivered, the salesman from the company will arrange a meeting and conduct training for the build. He will go to each site and lay out the equipment and identify what, if any trees need to be removed. The area where the equipment will be located will have to be dug out and the existing mulch removed.

Mowing

Supervisor Ronk reported that there have been various issues with the mowing at many town locations so far this year. The weather has been an issue. Councilman Danon spent time at Verkeerderkill Park weed whacking and trimming this past weekend.

Parks Equipment

Supervisor Ronk discussed the purchase of a one-ton dump truck for the Parks Department. After a lengthy discussion, a motion was made by Councilman LoCicero and seconded by Councilman DeWitt to authorize the Supervisor to acquire a truck according to the New York State Purchasing Guidelines and to not exceed \$45,000.00.

Park Rentals

Following the discussion on park pavilion rentals, the Town Board agreed to add a policy to the rental agreement that fees can only be refunded if the town is notified of the cancellation at least 14 days prior to the scheduled event.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Park Employees

Following a discussion, a motion was made by Councilman Danon and seconded by Councilman DeWitt to authorize the hiring of Trevor Hunt for the position of Municipal Works Supervisor, pending a

recommendation from the interview committee. This position is full-time with a salary of \$31.00 per hour.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

RECREATION

Councilman DeWitt reported that camp is going well this year. He added by paying a better salary, they have attracted a talented group of counselors. The campers had a successful trip to Splash Down today.

RRA/TRANSFER STATION**Shed**

Supervisor Ronk discussed the purchase of a shed for the Transfer Station. Councilman Danon will get the final quotes and submit them for consideration.

Employees

Councilman Danon discussed the need for additional help at the Transfer Station. A motion was made by Councilman Danon and seconded by Councilman LoCicero to hire Conner Falk as a full-time Seasonal Laborer/ Municipal Worker One, to assist at the Transfer Station and parks.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Councilman Danon stated that Conner can start next week if the necessary paperwork is completed.

BUILDINGS**Town Hall Parking**

Supervisor Ronk reported that there was an issue last week with an unattended car parked where the DMV Bus needed to park and hook up. There was a line of people waiting until the owner could be located and have the car moved. Mr. Ronk discussed ordering "No Parking Signs" for six spots that need to be reserved for the bus. He is proposing to have the signs prohibiting parking on Fridays between the hours of 8 a.m. to 4 p.m. A motion was made by Councilman Danon and seconded by Councilman LoCicero to approve the purchase of the signs.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Town Hall Annex

Councilman LoCicero inquired if any information has been obtained for the Town Hall Annex. Supervisor Ronk stated that he needs further information from the engineers. He noted that the heat for the Police Station needs to be addressed if the department is not going to be moved. Supervisor Ronk advised that the town did not get awarded the grant but will continue to apply.

ECONOMIC DEVELOPMENT/PLANNING**Ulster County Planning Board**

Following a brief discussion, a motion was made by Councilman LoCicero and seconded by Councilman Danon to appoint Mr. Tom Tango to be the representative for the Town of Shawangunk, to the Ulster County Planning Board.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Certified Mailings

Supervisor Ronk explained that the issue of doing certified mailings for public hearings for the Planning Board and the Zoning Board of Appeals needs to be addressed. The Zoning Board does not have a procedure in place to charge for this expense. Mr. Ronk is proposing the Town Board create a new policy for the applicant to do the certified mailings. A motion was made by Councilman LoCicero and seconded by Councilman Danon to create a procedure starting October 1, 2025, where the applicant will do the certified mailings at their own expense providing a proof of mailing to the Town.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

UNFINISHED BUSINESS**PUBLIC HEARING – Local Law #2-2025 – Short Term Rentals**

Supervisor Ronk explained that this Public Hearing will continue until the next meeting. He further explained that a new state law went in to affect which requires the wording in this law to be changed. The Town Attorney will revise the wording. A motion was made by Councilman Danon and seconded by Councilman DeWitt to continue the Public Hearing until the August 7, 2025, meeting.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

DUMPSTER LAW

Supervisor Ronk advised that this proposed law will be tabled.

NEW BUSINESS**Harrier Ridge Drainage District – Order Calling For Public Hearing**

Supervisor Ronk read the Order Calling for a Public Hearing on the Harrier Ridge Drainage District. The map, plan and report were available for review. A motion was made by Councilman LoCicero and seconded by Councilman Danon to schedule the Public Hearing on August 7, 2025, at 7:00 p.m.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

Supervisor Ronk discussed the costs that will be incurred to set up the drainage district. He will research to determine if the fees posted in escrow with the Planning Board can be used for these expenses.

Multi-Jurisdictional Hazardous Plan

Supervisor Ronk advised that a multi-jurisdictional hazardous plan must be adopted by the Town. Following a brief discussion, a motion was made by Councilman LoCicero and seconded by Councilman Danon to approve the plan.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

AUDIT OF CLAIMS

The following claims were audited.

ACCOUNT	WARRANT	VOUCHERS	AMOUNT
GENERAL	13	427-491	\$ 235,319.29
HIGHWAY	13	249-276	\$ 206,777.81
WATER	13	50-56	\$ 21,758.90
SEWER	13	100-112	\$ 37,096.66
TRUST & AGENCY	12	88-99	\$ 2,435.00
LIGHT	7	7	\$ 1,887.54

A motion was made by Councilman DeWitt and seconded by Councilman Danon that the claims be paid as audited.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

ADJOURNMENT

A motion was made by Councilman Danon and seconded by Councilman LoCicero to adjourn the Regular Meeting.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

The meeting was adjourned at 9:20 p.m.

Jane P. Rascoe, Town Clerk

Local Law #2-2025

FOOD TRUCK LICENSE

MINUTES of a Public Hearing regarding Proposed Local Law #2 of 2025, entitled "Food Truck License" was held by the Town Board of the Town of Shawangunk, County of Ulster, State of New York, at the Town Office Building, 14 Central Avenue, Wallkill, NY on the **17th day of July 2025**.

PRESENT were Supervisor Ken Ronk, Councilman Joe LoCicero, Councilman Adrian DeWitt, Councilman Alex Danon, and Town Clerk Jane Rascoe. Councilman Amthor was absent. Also present were Highway Superintendent Rich Blazeski, Police Sergeant John Spinato, Planning Board Chairman Richard Barnhart, Zoning Board Member Robert Wallner, Highway Clerk MaryAnn Longano, Court Clerk Kathy Ebbrell, Recreation Director Gillian Batchsingh, and several members of the public.

Supervisor Ronk opened the Public Hearing at 7:02 p.m. Copies of the proposed law were available to the public. Mr. Ronk explained that the purpose of Local Law #2-2025 is to regulate food trucks which would allow inspections by the Code Enforcement Officer. In turn this will protect the public health, safety and welfare of residents. Supervisor Ronk inquired if there were any comments or questions from the audience. He announced the Public Hearing would remain open until the end of the meeting.

There were no comments or questions from the audience. A motion was made by Councilman LoCicero and seconded by Councilman Danon to close the Public Hearing.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

A motion was made by Councilman LoCicero and seconded by Councilman Danon to declare a Negative Declaration on the Environment.

Supervisor Ronk explained that if passed, the number of this law would change from Local Law #3-2025 to Local Law #2-2025. Mr. Ronk also explained that the Town Board has declared Lead Agency status. The application was sent to the Ulster County Planning Board. There were no comments from Ulster County.

A motion was made by Councilman LoCicero and seconded by Councilman Danon to declare a Negative Declaration on the Environment.

VOTE: Councilman Danon, aye, Councilman DeWitt, aye, Councilman LoCicero, aye, Supervisor Ronk, aye. Councilman Amthor was absent.

A motion was made by Councilman LoCicero and seconded by Councilman Danon to adopt Introductory Local Law #2-2025, "Food Truck License" and formerly known as Local Law #3-2025.

Supervisor Ronk advised he will work with the Code Enforcement Office to create the application for the license. He will return to the Town Board with suggested fees which will need to be adopted.

Jane P. Rascoe
Town Clerk