



OFFICE OF THE TOWN SUPERVISOR  
KENNETH RONK JR.

## TOWN OF SHAWANGUNK

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### Shawangunk Planning Board Member

Position Type: Volunteer/Part-Time

#### Overview:

The Planning Board is seeking dedicated and engaged individuals to serve as members on the board. The Planning Board plays a crucial role in shaping the development and growth of our community through thoughtful planning and zoning decisions. As a Planning Board Member, you will work collaboratively with fellow board members, local government officials, and community stakeholders to ensure that development aligns with the community's vision and regulations.

#### Key Responsibilities:

- Review Development Proposals: Analyze and evaluate applications for land use, including residential, commercial, and mixed-use developments, to ensure compliance with local zoning laws and comprehensive plans.
- Conduct Public Meetings: Attend and actively participate in regular board meetings, public hearings, and workshops. Collaborate with fellow members to discuss proposals and solicit input from community members.
- Research and Prepare Reports: Gather and assess relevant data, conduct site visits, and prepare comprehensive reports and recommendations for the board on development applications.
- Community Engagement: Engage with community members to understand their concerns and perspectives on planning issues. Facilitate discussions that promote transparency and inclusivity in the decision-making process.
- Stay Informed on Planning Issues: Keep abreast of current trends, regulations, and best practices in land use planning, zoning, and community development at the local, state, and national levels.
- Collaborate with Local Officials: Coordinate and communicate with local government officials, including the city council, zoning board, and other relevant agencies, to ensure cohesive planning efforts.
- Provide Guidance on Long-Term Planning: Assist in the development and updating of the community's comprehensive plan, zoning regulations, and other planning documents.

#### Qualifications:

- Residency: Must be a resident of the Town of Shawangunk
- Interest in Community Planning: A genuine interest in urban planning, community development, and local governance.

- Analytical Skills: Strong analytical and critical thinking skills to assess complex development proposals.
- Communication Skills: Excellent verbal and written communication skills, with the ability to articulate ideas and engage with diverse community members.
- Team Player: Ability to work collaboratively in a team environment, balancing differing opinions and interests.
- Background in Planning (Preferred): Experience in urban planning, architecture, civil engineering, or related fields is a plus but not required.

**Commitment:**

This position typically requires a commitment of [insert number] hours per month, including attendance at meetings and participation in site visits and workshops. Members are expected to serve a term of [insert term length, e.g., three years] and may be reappointed.

**Compensation:**

This is a volunteer position; however, members may be reimbursed for certain expenses incurred while fulfilling their duties.

**Application Process:**

Interested candidates should submit a letter of interest and a resume to [townclerk@shawangunk.org](mailto:townclerk@shawangunk.org) by Friday January 10, 2024.

Join us in making a positive impact on our community's future!